

## ZESBI Installation Partner Intake Form

# Zero Emission School Bus & Infrastructure

Installation Partner Intake Form for Zero-Emission School Bus and Infrastructure (ZESBI) Project

Administered by the California Energy Commission

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## ZESBI Installation Partner Requirements

Zero-Emission School Bus and Infrastructure (ZESBI) Staff maintain a list of Installation Partners who can assist in the completion of a ZEV infrastructure construction project. **Please note an Applicant or Incentive Recipient is not required to select a vetted ZESBI Installation Partner to perform installation work onsite; the ZESBI Installation Partner List is intended to be a helpful resource.** All Installation Partners must complete this ZESBI Installation Partner Intake Form to request that they be added to the online [ZESBI Installation Partners List](#) hosted on the [ZESBI webpage](#). To be considered, Installation Partners must have submitted all required documentation and filled in every field within this form. While you may find more detailed requirements for all Applicant selected installation partners in section 7.4 of the [California Energy Commission's \(CEC's\) ZESBI Implementation Manual](#) (IM), you may find summarized requirements below:

### Requirements for All Installation Partners

1. Must conform to the most recent versions of California Code of Regulations (CCR) Titles 4 and 24, National Fire Protection Association (NFPA) electric codes or standards imposed by the Planning Department having jurisdiction, and California Health and Safety Code Section 25510(a).
2. Must meet prevailing wage requirements. See Chapter 1 of Part 7 of Division 2 of the California Labor Code.
3. Must comply with all applicable laws, ordinances, regulations, and standards; all federal, state, and local electrical and building codes for construction; and all ADA codes.
4. Must have secured all required state, local, county, and city permits to build and install eligible infrastructure.
5. Must ensure that pricing for services involved in the completion of infrastructure is reasonable and reflects current market rates.
6. Must comply with California Public Utilities Code (PUC) section 740.20 requiring all EV charging infrastructure and equipment located on the customer side of the electrical meter be installed by a contractor with the appropriate license classification, as determined by CSLB, and at least one member of the crew onsite, at any given time, who holds an Electric Vehicle Infrastructure Training Program (EVITP) certification. Projects that include installation of a charging port supplying 25kW or more to a vehicle must have at least 25 percent of the total electricians working on the crew for the project, at any given time, who hold EVITP certification.

## ZESBI Installation Partner Intake Form

### Company & Primary Contact Information

Primary Contact Name	
Primary Contact Email Address	
Company Name	
Company Address	
City, State, Zip Code	
Company Phone Number	
Company Website	
CSLB Number	
EVITP Number	
Insurance Provider Name	

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## Service Area Information

Service Area(s)	California Geographic Region
<input type="checkbox"/>	Northern California
<input type="checkbox"/>	Greater Sacramento
<input type="checkbox"/>	Bay Area
<input type="checkbox"/>	San Joaquin Valley
<input type="checkbox"/>	Central Coast
<input type="checkbox"/>	ALL Regions of California
<input type="checkbox"/>	Other:

## Documentation Acknowledgements

Confirm	Required Documentation Acknowledgements
<input type="checkbox"/>	I confirm that I will send a copy of CSLB licensure to the <a href="mailto:schoolbusteam@calstart.org">schoolbusteam@calstart.org</a> email inbox along with this form.
<input type="checkbox"/>	I confirm that I will send a copy of EVITP certification to the <a href="mailto:schoolbusteam@calstart.org">schoolbusteam@calstart.org</a> email inbox along with this form.
<input type="checkbox"/>	I confirm that I will send proof of insurance or bond (for self-insured businesses) to the <a href="mailto:schoolbusteam@calstart.org">schoolbusteam@calstart.org</a> email inbox along with this form.
<input type="checkbox"/>	I confirm that I will download, fill, and sign the <b>Pre-Approval Risk Assessment</b> document and send it to the <a href="mailto:schoolbusteam@calstart.org">schoolbusteam@calstart.org</a> email inbox along with this form.

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## Next Steps

Please email [schoolbusteam@calstart.org](mailto:schoolbusteam@calstart.org) with this form filled out, including a copy of CSLB license, EVITP certification, proof of insurance, and a complete and signed Pre-Approval Risk Assessment. ZESBI staff will confirm receipt within 24-48 business hours and get back to you with an approval or additional questions as needed within 10 business days.

## Signature

*The undersigned hereby certifies to ZESBI Staff (i) that all the above information is true, correct, and accurate to the best of their knowledge, (ii) that the undersigned has been duly authorized by <"Company Name"> to execute and submit this information, and (iii) agree to notify ZESBI Staff within 30 calendar days should any information listed above no longer comply with the codes and standards outlined in this document.*

**Printed Name:**

**Signature:**

**Date:**