

Sample Letter of the Delivery Document for Early Redemption

[Manufacturer/Dealership Letterhead]

Bus Delivery and Acceptance to [Transit Property Name] of [Bus Model]

PROPERTY	
Domicile Street Address	
Domicile City, State ZIP	
VIN	
DELIVERY DATE	
ACCEPTANCE DATE	
MILEAGE AT ACCEPTANCE	
CUSTOMER SIGNATURE*	
CUSTOMER NAME (PRINT)	
The delivery and domicile addresses are different (please circle):	YES NO
DELIVERY ADDRESS (IF DIFFERENT)	
Delivery Street Address	
Delivery City, State ZIP	

*By signing, the customer (HVIP Purchaser) enables a faster redemption process for HVIP-approved dealers. With the Delivery Document provided and all other redemption

requirements met, the voucher can be redeemed without the final payment / final acceptance made by the purchaser. In this case, however, the dealer must subsequently provide a copy of the signed final invoice within 30 days of when the bus is formally / contractually accepted by the purchaser, showing that the final payment amount includes the voucher amount.

All other elements of the HVIP Redemption Checklist / Redemption Form must be followed as specified in the most current version at the time of redemption.

NOTES: